



SPORTS AUTHORITY OF INDIA REGIONAL CENTRE HOCKEY STADIUM SECTOR -42 :CHANDIGARH

Email – saincchd@gmail.com

Telefax – 0172-2620145

OPEN TENDER ENQUIRY FOR SUPPLY OF LINEN ITEMS FOR SAI SAG CENTRE, KARGIL (J&K) .

Sealed tender enquiry is invited by Sports Authority of India, Regional Central Hockey Stadium , Sector-42, Chandigarh from the reputed manufacturers/suppliers for the Supply of Linen items for Trainees of SAI SAG Centre , Kargil (J&K)having minimum annual turnover of Rs. 5.00 Lakhs (Rupees Five Lakh only), as per audited accounts for the last three financial years i.e. 2013-14, 2014-15 & 2015-16. In case the balance sheet for the year 2015-16 is not yet finalized, the balance sheet of 2012-13 should be attached .

The detailed information, terms and conditions governing the award of contract are contained in the tender documents which may be obtained from the office of Director Incharge , Sports Authority of India Regional Centre, Chandigarh on any working day from the date of publication of this notice to upto 7th March, 2017 between 10:00 A.M. to 4.00 P.M. on payment of demand draft of Rs 500/- (Rupees Five Hundred only) for tender document in favour of Director Incharge SAI, Regional Centre , Chandigarh (Non refundable). Details are also available in SAI New Delhi website www.sportsauthorityofindia.nic.in . In case of downloading from website the bidder will have to submit tender cost of Rs. 500/- (Rupees Five Hundred only) along with EMD Rs.4000/- (Rupees Four Thousand only) .

The Tender Enquiry offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be submitted latest by 8th March, 2017 up to 11:00 AM in the Tender Box placed at office of Director Incharge SAI Regional Centre, Chandigarh which will be opened on 8th March, 2017 at 11.30 AM in the presence of the Tenderer or their authorized representatives.

Sports Authority of India reserves the right to accept or reject any Open Tender Enquiry without assigning any reason whatsoever.

DIRECTOR INCHARGE



**SPORTS AUTHORITY OF INDIA
REGIONAL CENTRE CHANDIGARH**

INVITES

TENDER

FOR

**SUPPLY OF LINEN ITEMS FOR SAI SAG CENTRE
KARGIL (J&K) FOR THE YEAR 2016-17**

AT

**SPORTS AUTHORITY OF INDIA, REGIONAL CENTRE
HOCKEY STADIUM, SECTOR -42, CHANDIGARH**

**SPORTS AUTHORITY OF INDIA REGIONAL CENTRE HOCKEY
STADIUM SECTOR -42 :CHANDIGARH**

Email – saincchd@gmail.com
Telefax- 0172-2620145

Bid Reference no. SAI/RC/Linen items /2016-17

OPEN TENDER ENQUIRY FOR SUPPLY OF LINEN ITEMS FOR TRAINEES OF SAI SAG AT REGIONAL CENTRE .

TECHNICAL BID FORM

The following details/documents/certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

1. Name of the Firm -----
2. Full Postal Address with Tel. No., Fax No. & E-mail Id -----
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership.

4. Attach copy of Registration of Firm -----
5. Attach copy of PAN Number of Firm/Proprietor -----
6. Attach copy of TIN No./ VAT NO. -----
7. Copies of ITR for last three preceding years (i.e attach for the year 2013-14, 2014-15 and 2015-16

8. Attested Copies of Balance Sheet duly Certified/Audited by CA showing minimum average turnover of Rupees Five lakh only (Profit & Loss A/c & Balance sheet) during last three years (i.e 2013-14, 2014-15 and 2015-16). In case balance sheet of 2015-16 is not finalized or readily available, the balance sheet of 2012-13 should be attached)

9. Attach list of clients for supply of Linen items in previous years.

10. Affidavit in Judicial Stamp Paper of Rs.100/- Enclosed at Annexure V.

11. If the Tenderer is not Manufacturer, then distributor certificate from Principal Manufacturer is to be attached.

12. Attach RTGS/NEFT details as per Annexure-II with crossed cancelled cheque.

Authorized Signature
Name & Address of the firm with seal

SPORTS AUTHORITY OF INDIA REGIONAL CENTRE HOCKEY STADIUM SECTOR -42 :CHANDIGARH

GENERAL TERMS AND CONDITIONS

1. The word "Open Tender Enquiry for Supply of linen items at SAI Regional Centre, Chandigarh for the year 2016-17" should be subscribed on the top left corner of envelope bearing the name and address of the tenderer. The sealed Tender Enquiry should accompany the following:-

A. EMD amount of Rs.4000/- (Rupees Four Thousand only) through crossed Demand Draft drawn in favour of the Director Incharge , Sports Authority of India, Regional Centre , Chandigarh along with tender cost Rs.500/- (Rupees Five Hundred only) through Demand Draft drawn in favour of Director Incharge, Sports Authority of India, Regional Centre, Chandigarh (To be submitted in Envelope -A as per Annexure-I)

B. Tender documents duly sealed & signed by tenderer having name of tenderer to be submitted in Envelop-B.

C. Financial bids- Rate quoted for each item/brand as per performa at Annexure – III (Envelope – C).

2. The rate/commercial/Technical offer of the firm will remain valid for one year from the date of acceptance/termination of the contract as the case may be.

3. The Tender Enquiry shall be submitted in three separately sealed envelopes addressed to DIRECTOR INCHARGE, SPORTS AUTHORITY OF INDIA, REGIONAL CENTRAL CHANDIGARH as under :-

Envelope A: The Demand Draft of Earnest Money & Tender Cost will be placed in sealed envelope – A.

Envelope B: This envelope shall contain the documents of the Tender document and information pertaining to the Linen Items duly sealed & signed on each page by the tenderer or his authorized signatory.

Envelope C: Envelope- C shall contain the Financial Bid Documents.

4. The envelopes containing the quotations/ tenders should be sealed and be subscribed OPEN TENDER ENQUIRY FOR LINEN ITEMS FOR TRAINEES OF SAI SAG , KARGIL (J & K) FOR THE YEAR 2016-17," as the case may be. The sealed envelopes should be deposited in the Tender box placed in the office of Director Incharge, SAI Regional Centre, Hockey Stadium Sector-42, Chandigarh up to 11.00 AM on 8th March, 2017.

5. Envelope 'A' & 'B' submitted by the Tenderer, will be opened on the same day at 11.30 AM, i.e. 8th March, 2017.

6. Envelope 'C' (i.e. Financial Bid) of only those tenderer will be opened, whose EMD & Technical bids are accepted. Date and Time for opening of Envelop 'C' (Financial Bid) will be communicated to those, whose technical bids are found eligible.
7. The detail of documents required for eligibility is given in Annexure – IV.
8. The tenderer should sign each page of the Open Tender Enquiry as token of accepting the terms and condition mentioned there in.
9. Late/Vague/ conditional /incomplete/not conforming to the laid down procedure, bids in any respect will be rejected.
10. Offers sent by telex/fax/Speed Post will not be accepted.
11. In case of differences arising in the terms and conditions of the Open Tender Enquiry document with the firm (s), the decision of Director Incharge, SAI RC, Chandigarh shall prevail.
12. Material indented for shall be supplied in full quantity of items indent for within stipulated time. In case of delay in supply/ non supply/ short supply/ poor quality or any other irregularities/complaints, SAI reserves the right to adjust extra liabilities from the Earnest Money/Security Money, disapprove a brand/all brands or may take any further action as deemed fit.
13. The Open Tender Enquiry documents are not transferable under any circumstances.
14. The issuing of Open Tender Enquiry documents shall not constitute that the tenderer gets automatically qualified.
15. If even after approval, information/ facts submitted by a tenderer are found misleading/incorrect/false etc., SAI reserves right to disapprove an item (s) for the current/ future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms of Open Tender Enquiry and future instructions by Competent Authority, SAI RC, Chandigarh will also warrant penalties.
16. The successful tenderer will give an Affidavit certifying as per Annexure-V that the quality of goods quoted in the Open Tender Enquiry are correct and the concern party is liable to pay damage out of the Security .In case of any defect Director Incharge SAI RC, Chandigarh may impose penalty as deemed fit and will have right to make recovery from Security or to make deduction from the bill.
17. The EMD of all unsuccessful tenderer will be returned within 45 days after execution of this Open Tender Enquiry and the successful tenderer will have to deposit the Performance Security at the rate of 5 % of the total value of supply order after receipt of Award Order. The Performance Security money refund after warranty period without interest, **the Performance Security will be retained up to warranty period.**

18. Open Tender Enquiry received without the above documents will summarily be rejected.

19. Sales Taxes/VAT, & all other charges inclusive in financial bids offer rates except freight charges which may be given separately per kg./per km upto Kargil(J&K).

20. The Firms are advised to quote the minimum freight charges per kg./per Km. from the factory/show room to SAG,Kargil(J&K)separately as delivery of goods will be received at SAG , Kargil.

21. Payment will be released after satisfactory supply and receipt of goods, supplied as per supply order fully.

22. The manufacturer/ supplier should give minimum guarantee of one year in case of Sports Equipments/ other items for material manufacturing defects, and undertake to replace defective products at no extra cost by SAI within a month of the defect being brought to the notice of the manufacturer/ supplier.

23. The supply order can be terminated or cancelled summarily by SAI in whole or in part any time, if the supply made by the manufacturer/ supplier is not found according to the sample approved or in case supply is not received within stipulated time.

24. Director Incharge SAI Regional Centre, Chandigarh reserves the right to reject any tender in whole or in part thereof without assigning any reason. If 5% or more of any item of any one or more lots of supply, is found to be defective in material size, quality or any other defect of specification or manufacturing defect, then a penalty of 10% of the total price of the lot in addition to refund for returned/ rejected goods, will become payable to SAI.

25. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under or any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Director Incharge SAI Regional Centre at Chandigarh

26. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences / disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Director General of SAI in which event the said proceeding shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act 1996.

27. Incharge, SAI SAG Kargil or Delegated Officers of the purchase / consignee who will receive, inspect and accept the goods, will issue a Consignee's Receipt Certificate to the supplier.

28. The venue of such arbitration proceedings shall be at Chandigarh or as decided by Director General of SAI and the courts in Chandigarh alone will have Jurisdiction in respect of all proceedings connected there with.

29. The rates of successful tenderer will be valid for one year from the date of finalization of rates, no increase on any account will be considered.

30. IN A TENDER, EITHER THE INDIAN AGENT ON BEHALF OF THE PRINCIPAL /PROPRIETER OR PRINCIPAL/PROPRIETER ITSELF CAN BID BUT BOTH CANNOT BID SIMULTANEOUSLY FOR THE SAME ITEM/PRODUCT IN THE SAME TENDER.

31. IF AN AGENT SUBMITS BID ON BEHALF OF THE PRINCIPAL/PROPRIETER THE SAME AGENT SHALL NOT SUBMIT A BID ON BEHALF OF ANOTHER PRINCIPAL/OEM IN THE SAME TENDER FOR THE SAME ITEM/ PRODUCT.

32. In case of rates found equal of any item the decision of Director Incharge will be final which can be on turnover, experience etc.

I have read and understood all the terms & conditions of the Open Tender Enquiry and hereby undertake to abide by same.

**Authorized Signature
Name & Address of the firm with seal**

ANNEXURE-I

SPORTS AUTHORITY OF INDIA REGIONAL CENTRE HOCKEY STADIUM SECTOR -42
CHANDIGARH

Email:- saincchd@gmail.com

Telefax:- 0172-2620145

Bid Reference no. SAI/RC/Linen items/2016-17

[TO BE SUBMITTED IN ENVELOPE 'A']

**OPEN TENDER ENQUIRY FOR SUPPLY OF LINEN ITEMS FOR TRAINEES OF SAI SAG
KARGIL (J & K) FOR THE YEAR 2016-17 .**

DETAILS OF EMD/BID SECURITY DEPOSIT ALONG WITH TENDER

DATE & TIME FOR SUBMISSION OF TENDER 8th March , 2017 11.00 AM DATE & TIME
FOR OPENING OF TECHNICAL BIDS 8th March 2017 AT 11.30 AM

1. Name of bidder/tenderer

2. Details of EMD/Bid security draft no. & date

Name of Bank

Amount

3. Details of Tender Cost draft no. & date

Name of Bank

Amount

Signature.....

Name.....

Name of the firm.....

Address-----

Seal

ANNEXURE-II

OPEN TENDER ENQUIRY FOR SUPPLY OF LINEN ITEMS FOR TRAINEES OF SAI SAG ,KARGIL (J&K) FOR THE YEAR 2016-17

[TO BE SUBMITTED IN ENVELOPE 'B']**FORMAT FOR RTGS/NEFT PAYMENT DETAILS FOR TENDER ENQUIRY OF LETTER HEAD OF THE FIRM**

To,

Director Incharge
Sports Authority of India,
Regional Central , Hockey Stadium
Sector -42

Sub: Bank Details for RTGS/NEFT.

This office has RTGS for remittance of our payments using RBI's RTGS/NEFT scheme, our payments may be made through the above scheme to our under noted account.

RTGS/NEFT DETAILS FORM

1.	Firm name as per Account	
2	Firm Account No.	
3	Type of Account	
4	Bank name	
5	Branch Address	
6	Branch Telephone / Fax no	
7	Bank Code No	
8	IFSC Code	
9	NEFT Code	

**(NAME IN BLOCK LETTERS)
SEAL OF THE TENDERER**

Enclosed: A copy of Crossed Cancelled Cheque

ANNEXURE-III**Bid Reference no. SAI/RC/Linen items/2016-17****OPEN TENDER ENQUIRY FOR SUPPLY OF LINEN ITEMS FOR TRAINEES OF SAI SAG KARGIL (J&K) AT SAI RC, CHANDIGARH FOR THE YEAR 2016-17****FINANCIAL BID DOCUMENT****(TO BE SUBMITTED IN ENVELOPE 'C')**

Bid Reference No.....

Vat/Sales Tax No.

EMD BANK DRAFT NO:..... Date:..... for Rs..... [Submitted in Envelop 'A'] and Date:.....

S.N.	Name of items	Specification	Branded, if any	(A)Unit Price including taxes	(B) Freight Charges	(A+B) Offered Price

COMMERCIAL TERMS

We hereby undertake that no extra charges on any account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the Commercial and other terms laid down in the

[AUTHORIZED SIGNATORY]**NAME IN BLOCK LETTE SEAL OF THE TENDERE**

ANNEXURE-IV**FORMAT FOR SUBMISSION OF THE OPEN TENDER ENQUIRY OF LETTER HEAD OF THE FIRM**

To,

Director Incharge
Sports Authority of India,
Regional Centre, Hockey Stadium
Sector-42
Chandigarh

Sub: - OPEN TENDER ENQUIRY FOR SUPPLY OF LINEN ITEMS FOR TRAINEES OF SAI SAG Kargil (J & K) FOR THE YEAR 2016-17

In response to the bid reference no..... date....., I had Open Tender Enquiry Form No.....from your office. I had downloaded tender from website www.sportsauthorityofindia.nic.in and have deposited cost of tender along with EMD.

I am sending herewith my tender documents as under:

a) TECHNICAL BID: The tender documents duly signed on each page and all other documents to be submitted along with the tender. (Envelope "B").

b) FINANCIAL BID: The financial bid for the supply (Envelope "C"). **

The following details and supporting documents accordingly are available in Envelope "B" for evaluating eligibility etc.

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No. & E-mail Id
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership.
4. Attach copy of Registration of Firm
5. Attach copy of PAN Number of Firm/Proprietor
6. Attach copy of TIN No./VAT No.
7. Copies of ITR for last three preceding years (i.e attach for the year 2013-14, 2014-15 and 2015-16)
8. Attested Copies of Balance Sheet duly Certified/Audited by CA showing minimum average turnover of Rupees Five Lakhs only (Profit & Loss A/c & Balance sheet) during last three years (i.e 2013-14, 2014-15 and 2015-16). In case balance sheet of 2015-16 is not finalized or readily available, the balance sheet of 2012-13 should be attached)
9. Attach list of clients for supply of Linen Items in previous years.
10. Affidavit in Judicial Stamp Paper of Rs.100/- Enclosed at Annexure V.

11. If the tenderer is not Manufacturer, then distributor certificate from Principal Manufacturer is to be attached.
12. Attach RTGS/NEFT details as per Annexure-II with crossed cancelled cheque.

That I/We will be responsible for all the contractual obligations including uninterrupted supply, quality of Linen Items etc.

This is certifying that I/We have studied the terms & conditions and understood all clause of the tender in case of award of contract/supply order, I/We undertake to abide by all terms and conditions mentioned in the same.

**AUTHORIZED SIGNATORY
(NAME IN BLOCK LETTERS)
SEAL OF THE TENDERER**

Date.....

Encl: As above.

(TO BE SUBMITTED IN ENVELOPE -B)

FORMAT OF AFFIDAVIT FOR SUBMISSION OF THE OPEN TENDER ENQUIRY ON JUDICIAL STAMP PAPER

Certifying that the quality of goods quoted in the tender are correct and as per specifications and allied Technical details mentioned in Annexure-III. The concern party is liable to pay damage out of the Security in case of any defect. Director Incharge, SAI RC, Chandigarh may impose penalty as deemed fit & will have right to make recovery from security or to make deduction from the bill.

Authorized Signature

Name & Address of the firm with seal

Hostel Linen Items

S.N.	Items	Quantity	Specifications
1	Quilts	64	4'x7', 4 kg white cotton in khadi cotton cover
2	Quilts cover	64	Poly cotton, flower printed cover according to size of quilt
3	Bed Sheet with Pillow cover	128	Approximate 230cm x125cm, Poly Cotton with standard size pillow cover, ISI certified
4	Pillow	64	24'' x16'' ,Polyfill, , ISI certified

[TO BE SUBMITTED IN ENVELOPE 'B']

SPECIFICATIONS AND ALLIED TECHNICAL DETAILS

ALL THE ITEMS AS PER DETAIL MENTIONED AT ANNEXURE-III FOR WHICH TENDER HAS FLOATED AND FOR WHICH RATES HAVE BEEN QUOTED IN THIS OPEN TENDER BY THE SUPPLIER/MANUFACTURED, THE SPECIFICATION AND STANDARD WOULD BE OF GOVT. APPROVED QUALITY.

(Authorized Signature)

Name & Address of the firm with seal